

0650 Office of Planning and Research

The Office of Planning and Research (OPR) assists the Governor and the Administration in planning, research, policy development, legislative analysis, and acts as a liaison with local government. The Office oversees programs for small business advocacy, environmental justice, military affairs, eminent domain, and preservation of Indian sacred sites. In addition, the Office has responsibilities pertaining to state planning, the California Environmental Quality Act, joint land use planning with the military, permit assistance and environmental and federal project review procedures. The California Volunteers is charged with administering the federal AmeriCorps and Citizen Corps programs, coordinating volunteer activity related to disaster response, and increasing the number of Californians volunteering in the state.

3-YR EXPENDITURES AND POSITIONS (Summary of Program Requirements)

| | Positions | | | Expenditures | | |
|--|-------------|-------------|-------------|-----------------|-----------------|-----------------|
| | 2006-07 | 2007-08 | 2008-09 | 2006-07* | 2007-08* | 2008-09* |
| 11 State Planning and Policy Development | 47.6 | 53.0 | 55.5 | \$3,836 | \$5,057 | \$4,716 |
| 21 California Volunteers | 20.4 | 38.3 | 38.7 | 39,300 | 47,554 | 47,325 |
| TOTALS, POSITIONS AND EXPENDITURES (All Programs) | 68.0 | 91.3 | 94.2 | \$43,136 | \$52,611 | \$52,041 |
| FUNDING | | | | 2006-07* | 2007-08* | 2008-09* |
| 0001 General Fund | | | | \$9,792 | \$10,678 | \$10,581 |
| 0890 Federal Trust Fund | | | | 31,150 | 38,465 | 37,942 |
| 0995 Reimbursements | | | | 2,194 | 3,468 | 3,518 |
| TOTALS, EXPENDITURES, ALL FUNDS | | | | \$43,136 | \$52,611 | \$52,041 |

LEGAL CITATIONS AND AUTHORITY

DEPARTMENT AUTHORITY

Government Code Sections 4530-4535.3, 12035-12038, 12078, 13367.5(h), 13367.65, 15202, 56430, 56815.2, 65025-65049, 65050, 65302.6, 65420-65428, 65962.5, 66452.7, 66455.5, and 67470; Public Resources Code Sections 5096.89, 21080.3-21080.4, 21083-21087, 21159.9, 21165, 25616, and 30415; Fish and Game Code Section 711.4; Health and Safety Code Sections 25199-25199.9; Streets and Highways Code Section 228; Unemployment Insurance Code Section 10535; Welfare and Institutions Code Section 10807; California Administrative Code Sections 15051 and 15065.5.

MAJOR PROGRAM CHANGES

- California Volunteer Matching Network - The Governor's Budget proposes a continuation of \$766,000 General Fund and 2.8 positions to fund the volunteer matching activities on a permanent basis in order to increase volunteerism in California.
- California Environmental Quality Act (CEQA) Guidelines - The Governor's Budget includes \$537,000 General Fund and 3.8 positions on a one-time basis to implement the requirements of Chapter 185, Statutes of 2007 (SB 97, Dutton); which are to develop the CEQA guidelines on how state and local agencies should analyze, and when necessary, mitigate greenhouse gas emissions.

BUDGET-BALANCING REDUCTIONS

- The Budget includes General Fund reductions of \$86,000 in 2007-08 and \$1.1 million in 2008-09.
- The major budget balancing reductions for 2007-08 include:

A decrease of \$44,000 for the State Planning and Policy Development program which will impact OPR's ability to provide policy and research support to the Governor's Office and affect the statewide outreach activities of the Small Business Advocate.

A decrease of \$42,000 for the California Volunteers program which will reduce the amount of funding available to contract for marketing expertise and activities related to the California Volunteer Matching Network.

- The major budget balancing reductions for 2008-09 include:

A decrease of \$500,000 for the Cesar Chavez Day of Service and Learning program which will lessen the amount of grant funds available for after school service learning programs for middle school students.

A decrease of \$431,000 for the State Planning and Policy Development program which will impact OPR's ability to provide policy and research support to the Governor's Office and affect the statewide outreach activities of the Small Business Advocate.

A decrease of \$127,000 for the California Volunteers program which will reduce the amount of funding available to contract for marketing expertise and activities related to the California Volunteer Matching Network.

* Dollars in thousands, except in Salary Range.

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DETAILED BUDGET ADJUSTMENTS

| | 2007-08* | | | 2008-09* | | |
|--|--------------|--------------|-----------|---------------|---------------|------------|
| | General Fund | Other Funds | Positions | General Fund | Other Funds | Positions |
| Baseline Adjustment Descriptions | | | | | | |
| • California Volunteer Matching Network | \$- | \$- | - | \$766 | \$- | 2.8 |
| • Implementation of CEQA Guidelines | - | - | - | 537 | - | 3.8 |
| • Other Baseline Adjustments | 63 | 126 | - | 87 | 155 | - |
| • Full Year Cost of New/Expanded Programs | - | - | - | 50 | - | - |
| • Price Increase | - | - | - | 46 | 71 | - |
| • SWCAP Adjustment | - | - | - | - | 9 | - |
| • Carryover/Reappropriation | 185 | - | - | - | - | - |
| • Retirement Rate Adjustment | -6 | -6 | - | -6 | -6 | - |
| • Limited Term Positions/Expiring Programs | - | - | - | -1,335 | -582 | -2.8 |
| Totals, Baseline Adjustments | \$242 | \$120 | - | \$145 | -\$353 | 3.8 |
| TOTALS, BUDGET ADJUSTMENTS | \$242 | \$120 | - | \$145 | -\$353 | 3.8 |
| Other Adjustments ¹¹ | | | | | | |
| • Budget-Balancing Reductions | -86 | - | - | -1,058 | - | - |
| REVISED TOTALS, BUDGET ADJUSTMENTS | \$156 | \$120 | - | -\$913 | -\$353 | 3.8 |

¹¹ These dollars and PYs are included in the General Government agency, therefore not included in the other fiscal statements for this department. These totals are also not included in the applicable Summary Schedules for this department.

PROGRAM DESCRIPTIONS (Program Objectives Statement)

11 - STATE PLANNING AND POLICY DEVELOPMENT

The major activities of the Office include: (1) recommending and implementing state policies with regard to land-use and growth planning; (2) carrying out a program of policy research for the Governor and Cabinet; (3) providing technical advice to local governments with regard to planning; (4) advising permit applicants and government agencies on provisions of the California Environmental Quality Act and operating the State Clearinghouse for environmental and federal grant documents; (5) preparing guidelines and providing assistance to local agency formation commissions; and (6) conducting other activities as the Governor may direct.

21 - CALIFORNIA VOLUNTEERS

The California Volunteers is charged with increasing the number of Californians involved with service and volunteerism throughout the state. The California Volunteers administers programs such as AmeriCorps, Citizen Corps, and the Cesar Chavez Day of Service and Learning, guides policy development to support the non-profit and service fields, and is responsible for the coordination of a statewide network (californiavolunteers.org) that matches Californians to volunteer opportunities in their communities. Through the efforts of the California Volunteers, Californians of all ages and abilities are provided with ongoing opportunities to volunteer, to become better prepared to respond to emergencies and disasters, and ultimately, to embrace a lifetime ethic of service.

EXPENDITURES BY CATEGORY (Summary By Object)

| 1 State Operations | Positions | | | Expenditures | | |
|---|-------------|-------------|-------------|----------------|-----------------|-----------------|
| | 2006-07 | 2007-08 | 2008-09 | 2006-07* | 2007-08* | 2008-09* |
| PERSONAL SERVICES | | | | | | |
| Authorized Positions (Equals Sch. 7A) | 68.0 | 96.1 | 92.1 | \$4,071 | \$5,041 | \$4,798 |
| Total Adjustments | - | - | 7.0 | - | 143 | 643 |
| Estimated Salary Savings | - | -4.8 | -4.9 | - | -252 | -276 |
| Net Totals, Salaries and Wages | 68.0 | 91.3 | 94.2 | \$4,071 | \$4,932 | \$5,165 |
| Staff Benefits | - | - | - | 1,425 | 1,635 | 1,841 |
| Totals, Personal Services | 68.0 | 91.3 | 94.2 | \$5,496 | \$6,567 | \$7,006 |
| OPERATING EXPENSES AND EQUIPMENT | | | | \$8,579 | \$11,044 | \$10,035 |

* Dollars in thousands, except in Salary Range.

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| 1 State Operations | Positions | | | Expenditures | | |
|---|-----------|---------|---------|-----------------|-----------------|-----------------|
| | 2006-07 | 2007-08 | 2008-09 | 2006-07* | 2007-08* | 2008-09* |
| TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations) | | | | \$14,075 | \$17,611 | \$17,041 |
| 2 Local Assistance | | | | Expenditures | | |
| | | | | 2006-07* | 2007-08* | 2008-09* |
| GRANTS | | | | \$29,061 | \$35,000 | \$35,000 |
| TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance) | | | | \$29,061 | \$35,000 | \$35,000 |

DETAIL OF APPROPRIATIONS AND ADJUSTMENTS (Reconciliation with Appropriations)

| 1 STATE OPERATIONS | 2006-07* | 2007-08* | 2008-09* |
|--|-----------------|-----------------|-----------------|
| 0001 General Fund | | | |
| APPROPRIATIONS | | | |
| 001 Budget Act appropriation | \$5,027 | \$5,436 | \$5,581 |
| Allocation for employee compensation | 31 | 100 | - |
| Adjustment per Section 3.60 | 19 | -6 | - |
| Adjustment per Section 4.04 | - | -34 | - |
| Adjustment per Section 4.75 Statewide Surcharge | 1 | - | - |
| Adjustment per Section 15.25 | - | -3 | - |
| 011 Budget Act appropriation | 907 | 998 | 1,753 |
| Allocation for employee compensation | 9 | - | - |
| Adjustment per Section 3.60 | 14 | -4 | - |
| Adjustment per Section 4.04 | - | -19 | - |
| Transfer from 0558-001-0001 | 906 | 998 | - |
| Less amount shown in Office of Secretary for Education | -1,836 | -1,973 | -1,753 |
| Chapter 213, Statutes of 2000, as amended by Chapter 228, Statutes of 2003 | 5,000 | 5,000 | 5,000 |
| Chapter 232, Statutes of 2006 | 85 | - | - |
| Chapter 233, Statutes of 2006 | 100 | - | - |
| Prior year balances available: | | | |
| Chapter 232, Statutes of 2006 | - | 85 | - |
| Chapter 233, Statutes of 2006 | - | 100 | - |
| Totals Available | \$10,263 | \$10,678 | \$10,581 |
| Unexpended balance, estimated savings | -286 | - | - |
| Balance available in subsequent years | -185 | - | - |
| TOTALS, EXPENDITURES | \$9,792 | \$10,678 | \$10,581 |
| 0890 Federal Trust Fund | | | |
| APPROPRIATIONS | | | |
| 001 Budget Act appropriation | \$2,802 | \$3,405 | \$2,942 |
| Allocation for employee compensation | 7 | 64 | - |
| Adjustment per Section 3.60 | 10 | -3 | - |
| Adjustment per Section 4.75 Statewide Surcharge | -3 | - | - |
| Adjustment per Section 15.25 | - | -1 | - |
| Budget Adjustment | -727 | - | - |
| TOTALS, EXPENDITURES | \$2,089 | \$3,465 | \$2,942 |
| 0995 Reimbursements | | | |
| APPROPRIATIONS | | | |
| Reimbursements | \$2,194 | \$3,468 | \$3,518 |
| TOTALS, EXPENDITURES, ALL FUNDS (State Operations) | \$14,075 | \$17,611 | \$17,041 |

* Dollars in thousands, except in Salary Range.

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| 2 LOCAL ASSISTANCE | 2006-07* | 2007-08* | 2008-09* |
|--|-----------------|-----------------|-----------------|
| 0890 Federal Trust Fund | | | |
| APPROPRIATIONS | | | |
| 101 Budget Act appropriation | \$35,000 | \$35,000 | \$35,000 |
| Budget Adjustment | -5,939 | - | - |
| TOTALS, EXPENDITURES | \$29,061 | \$35,000 | \$35,000 |
| TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance) | \$29,061 | \$35,000 | \$35,000 |
| TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance) | \$43,136 | \$52,611 | \$52,041 |

CHANGES IN AUTHORIZED POSITIONS

| | Positions | | | Expenditures | | |
|--|------------------|----------------|----------------|---------------------|-----------------|-----------------|
| | 2006-07 | 2007-08 | 2008-09 | 2006-07* | 2007-08* | 2008-09* |
| Totals, Authorized Positions | 68.0 | 96.1 | 92.1 | \$4,071 | \$5,041 | \$4,798 |
| Salary Adjustments | - | - | - | - | 143 | 171 |
| Workload and Administrative Adjustments: | | | | Salary Range | | |
| Temporary Help: | | | | | | |
| Reduction in Authorized Positions Tribal Consult | - | - | - | - | - | -90 |
| Totals, Workload & Admin Adjustments | - | - | - | \$- | \$- | -\$90 |
| Proposed New Positions | | | | | | |
| Temporary Help | - | - | 7.0 | - | - | 562 |
| Totals, Proposed New Positions | - | - | 7.0 | \$- | \$- | \$562 |
| Total Adjustments | - | - | 7.0 | \$- | \$143 | \$643 |
| TOTALS, SALARIES AND WAGES | 68.0 | 96.1 | 99.1 | \$4,071 | \$5,184 | \$5,441 |

* Dollars in thousands, except in Salary Range.